

226 Carp Street, Bega NSW 2550  
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### PRIVACY STATEMENT

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I authorize the Agent to obtain personal information from: The owner or the Agent of my current or previous residence, My personal referees and employer/s, Any record listing or database of defaults by tenants, If defaults under a rental agreement, in accordance with current rental legislation, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.. Public records, including online identity verification. I am aware that the Agent will use and disclose my personal information in order to: communicate with the owner and select a tenant, prepare lease/tenancy documents, allow tradespeople of equivalent organizations to contact me, lodge/claim/transfer to/from a Bond Authority, refer to Tribunals/Courts & Statutory Authorities (where applicable), refer to collection agents/lawyers (where applicable) complete a credit check with NTD (National Tenancy Database) and / or TRA (Trading Reference Australia).

I am aware that if information is not provided or I do not consent to the uses to which personal information is put the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

APPLICANTS NAME

APPLICANTS SIGNATURE

DATE

AGENTS SIGNATURE

### RENTAL PROPERTY DETAILS

1. Address of the property that you would like to rent.

Postcode

2. Lease commencement date. Lease term

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3. How many people will normally occupy the property?

Adults  Children  Ages

### PERSONAL DETAILS

Mr  Ms  Miss  Mrs  Other

Surname Given Name/s

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Home phone number Mobile phone number

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Work phone number

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What is your current address?

Postcode

Car Registration

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Date of birth Driver's licence no.

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Passport no. Passport country

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Pension no. (if applicable) Pension Type (if applicable)

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5. Do you have any pets?  Yes  No

If yes, please provide details of pet/s (type/breed)

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### APPLICANT HISTORY

6. How long have you lived at your current address?

Years  Months

7. Why are you leaving this address?

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8. Agent/Landlord details of this property (if applicable)

Name of Landlord or agent

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Landlord/agents phone no. Weekly rent paid

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9. What was your previous residential address?

Postcode

10. How long did you live at this address?

Years  Months

11. Agent/Landlord details of this property (if applicable)

Name of Landlord or agent

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Landlord/agents phone no. Weekly rent paid

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Was bond refunded in full?  Yes  No

If not, why not?

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12. Have you been convicted of a criminal offence?

Yes  No

13. Have you ever had a matter against you taken to the Consumer Trader and Tenancy Tribunal.

Yes  No

## EMPLOYMENT HISTORY

### 14. Please provide your employment details

What is your occupation  Full time  Part time  Casual

Employer's name (inc if self employed or institution if a student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net weekly income

Years  Months  \$

### 15. Please provide your previous employment details

Occupation  Full time  Part time  Casual

Employer's name

Length of employment

Net weekly income

Years  Months  \$

## EMERGENCY CONTACTS

### 16. Please provide a contact in case of emergency. (not living with you)

Surname  Given Name/s

Relationship to you

Home phone no.

Work phone no.

Mobile phone no.

## REFERENCES

### 17. Please provide two personal/business references (not related to you)

1. Surname  Given Name/s

Relationship to you

Phone no.

2. Surname

Given Name/s

Relationship to you

Phone no.

## 100 POINT CHECK

### 18. Please provide non-returnable copies of the following documentation with your application

- A minimum of 100 Check Points is required for each applicant.

- Points must be made up from each of sections A,B and C as shown.

Please Tick

### A - Proof of Identity (30 Points)

You must provide one of the following:

Drivers Licence

Or

Passport

30 Points

Or

Birth Certificate & Photo ID

### B - Proof of Income (30 Points)

You must provide at least one of the following:

Last Pay Advice

Or

Current Centrelink Statement

30 Points

Or

Current Bank Statement

(must show sufficient funds to meet rental payments)

### C-Supporting Documentation (40 Points)

You must provide at least 40 Points of the following:

Current Rental Ledger (from Agent)

40 Points

Last 2 Rent Receipts

20 Points

Two Written References

20 Points

Recent Rates Notice

30 Points

Vehicle Registration Papers

10 Points

Current Electricity/Phone Account

10 Points

**Minimum of 40 Points Required**