

E. APPLICANT HISTORY**10. How long have you lived at your current address?**

	Years		Months
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11. Why are you leaving this address?

12. Agent/Landlord details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly rent paid

\$

13. What was your previous residential address?

Postcode

14. How long did you live at this address?

	Years		Months
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15. Agent/Landlord details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly rent paid

\$

Was bond refunded in full?

If not - why not?

F. EMPLOYMENT HISTORY**16. Please provide your employment details**

What is your occupation?

What is the nature of your employment?
(FULLTIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if a student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net income?

	Years		Months
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\$

17. Please provide your previous employment details

Occupation?

Employer's name:

Length of employment

Net income?

	Years		Months
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\$

Please Note: It is mandatory to provide a copy of tenant ledgers with you application form or it will be rejected**G. PLEASE PROVIDE US WITH 100 POINTS OF ID**

Photo ID	50 each
Birth Certificate	10
Other ID	20
Last 4 Rent Receipts	50
2 Written References	20
Copy of Utilities Bill	10
Registration Papers	10
Plus 4 weeks of Pay slips, Current Bank Statements & written references from Landlord or Agent	

H. CONTACTS / REFERENCES**18. Please provide a contact in case of Emergency**

Surname

Given Name/s

Relationship to you

Phone no.

19. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION**20. Car Registration**

21. Please provide details of any pets (Please also include a photo)

Breed / type

Council registration / number

Desexed? Y/N

Age

Inside/Outside

1.

Desexed? Y/N

Age

Inside/Outside

2.

J. PAYMENT DETAILS**Property Rental**\$ Per week\$

First payment of rent in advance

\$

Rental Bond (4 weeks rent):

\$

Sub Total

\$

Less: Holding deposit (see below)

\$ **Amount payable on signing tenancy agreement (bank cheque or money order only)**\$ **K. SIGNATURES & DECLARATION/PRIVACY STATEMENT**

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

(a) The owner or the Agent of my current or previous residence;

(b) My personal referees and employer/s;

(c) Any record listing or database of defaults by tenants;

If I default under a rental agreement, in accordance with current rental legislation, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future

(d) Public records, including online identity verification

I am aware that the Agent will use and disclose my personal information in order to:

(a) communicate with the owner and select a tenant

(b) prepare lease/tenancy documents

(c) allow tradespeople or equivalent organisations to contact me

(d) lodge/claim/transfer to/from a Bond Authority

(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)

(f) refer to collection agents/lawyers (where applicable)

(g) complete a credit check with NTD (National Tenancy Database) and / or TRA (Trading Reference Australia)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature of Landlord's Agent

Date

Signature of Applicant

Date